

JOB DESCRIPTION

Position Title:	Counsellor
Position Type:	Full time or Part Time, ongoing
Location:	Positions available at Deakin ACT, Moruya and Wagga Wagga, NSW
Reporting Relationship:	Practice Manager
Position Classification:	The position is classified at Band D (D3-D6) in accordance with the RACR Enterprise Agreement
Remuneration:	\$80,953.60 to \$84,884.96 plus superannuation for the full time role and PBI benefits
Reviewed:	8 November 2019

Roles and Responsibilities:

This position strengthens the wellbeing of people with disabilities, their families and carers engaging with The Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disabilities. It will provide intake and assessment, trauma informed counselling and information and referrals to relevant services.

Duties

- Provide therapeutic intake for the Counselling Service.
- Undertake psychosocial assessments and develop and implement case plans.
- Complete risk screening and where appropriate develop safety plans.
- Offer trauma informed and person-centred counselling both face to face and over the phone.
- Provide information and assist with referral to internal and external services.
- Offer outreach services where appropriate, including visits to homes and residential settings.
- Advocate on behalf of clients to ensure that their individual needs are being met and their rights safeguarded.
- Assist with the promotion of the service.
- Complete DSS data collection requirements.
- Assist with Counselling Services evaluation activities.
- Participate in supervision and professional development.
- Attend relevant internal and external meetings.
- Assist in creating a safe and healthy workplace and take reasonable care to ensure your own health and safety and the health and safety of others.
- Other duties as required.

Selection Criteria:*Essential:*

1. An appropriate tertiary qualification in social work, psychology or social sciences along with eligibility for registration with at least one of the following professional associations: Australian Psychological Society (APS), the Australian Association for Social Workers (AASW), Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA).
2. Demonstrated skills and experience in counselling, undertaking psychosocial assessments, case planning and implementation.
3. An in-depth understanding of working with people with disabilities and trauma informed and person-centred practice.
4. Demonstrated capacity to relate well to clients and other stakeholders.
5. Good written and verbal communication skills.
6. Highly developed time management and organisational skills.
7. Demonstrated ability to work effectively as part of a team.
8. Demonstrated understanding of issues facing Aboriginal and Torres Strait Islander communities and culturally and linguistically diverse communities.

Special Requirements:

- Must provide current proof of registration for the ACT Working with Vulnerable People Card and or the NSW Working with Children Check.
- Current driver's licence
- Willingness to travel for outreach services where appropriate, including visits to homes and residential settings
- Commitment to mission and values of RACR.

Contact Person:

For further information about the position or application process, please contact Director of Operations on 02 6122 7100 or email careers@racr.relationships.org.au .