

JOB DESCRIPTION

Position Title:	Counsellor
Position Type:	Full Time or Part Time/ Ongoing
Location:	Deakin, ACT
Reporting Relationship:	Practice Manager ACT Therapeutic Team
Position Classification:	The position is classified at Band D (D3-D6) in accordance with the RACR Enterprise Agreement
Remuneration:	\$80,953.60 to \$84,211.27 plus superannuation for the full time role and PBI benefits
Reviewed:	4 October 2019

Roles and Responsibilities:

The role of this position is to provide therapeutic services to families in the form of counselling to couples, individuals, and families who are seeking improved relationships, or resolution of relationship difficulties.

Duties:

Under the supervision of the Practice Manager, a Counsellor is required to:

- Provide family counselling on behalf of RACR in accordance with the *Family Law Act 1975*,
- Complete up to four sessions of counselling per day (dependent on case management requirements) for a full time equivalent position (or pro-rata);
- Provide comprehensive risk assessments and formulate safety plans for presentations that include family and domestic violence;
- Complete case notes as well as statistical and administrative records for each session;
- Attend counselling team meetings, staff meetings, participate in supervision and performance reviews, and attend relevant professional development opportunities.
- Deliver outreach services as required including home visits, where assessed as appropriate;
- Develop and lead group education and therapeutic programs and provide community consultation/education activities;
- Develop and maintain contact with other agencies for the purposes of referral, networking and promotion of services;
- Participate in the development, implementation and maintenance of a safe and healthy workplace and to take reasonable care to ensure own health and safety and health and safety of others; and
- Other duties as directed by supervisor such as: participating in the development of new programs: offsite counselling: face-to-face or telephone case management; or trauma counselling to individuals who have been in institutionalised care.

Selection Criteria:

Essential:

1. An appropriate tertiary qualification in social work, counselling, psychology or other similar field as well as demonstrated relevant experience.
2. Ability to demonstrate a broad theoretical approach to relationship counselling (including familiarity with systems theory) and an understanding of the theoretical and practice frameworks applicable to family violence abuse.
3. Demonstrated experience in counselling, trauma and child inclusive practice as well as knowledge of domestic violence, crisis intervention models, grief and loss in the context of family separation and child development.
4. Demonstrated experience in therapeutic group work and/or educative programs.
5. Computer literate, with a sound knowledge of Microsoft office applications
6. Demonstrated ability to work well in a team environment.
7. Current registration with at least one of the following professional associations: Australian Psychological Society (APS), the Australian Association for Social Workers (AASW), Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA).

Desirable:

1. Demonstrated knowledge and experience in legislative requirements of mandatory reporting, issues pertaining to substance abuse and mental illness.
2. Demonstrated understanding of issues facing Aboriginal and Torres Strait Islander communities and culturally and linguistically diverse communities.
3. Demonstrated experience in supervising other practitioners/staff.

Special Requirements:

- Must provide current proof of registration for the 'NSW Working with Children Check as relevant
- Current driver's license
- Capacity to work outside of normal business hours to support RACR service and availability to participate in one evening of work per week.
- Commitment to mission and values of RACR.

Contact Person:

For further information about the position or application process, please contact the Director of Clinical Governance on or the Director of Operations on 6122 7100 or email careers@racr.relationships.org.au .