ACADEMIC STAFF POSITION DESCRIPTION



Senior Lecturer Youth and Community

POSITION NUMBER	57701A
COLLEGE / DEPARTMENT	Arts and Education
LOCATION/CAMPUS	The position is currently located at the Footscray Park Campus of the University.
CLASSIFICATION	Academic Level C

The overall purpose of the Senior Lecturer Youth and Community is to teach and lead the youth work and/or community courses and provide monitoring and quality assurance.

A Level C academic will undertake independent teaching and research (subject to VU Research approval) in their discipline or related area. In research and/or scholarship and/or teaching a Level C academic will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate to the discipline.

A Level C academic will normally contribute to teaching at undergraduate and postgraduate level, engage in independent scholarship and/or research and/or professional activities appropriate to their profession or discipline. He or she will normally undertake administration primarily relating to their activities at the institution and may be required to perform the full academic responsibilities of and related administration for the coordination of an award program of the institution. It is expected that a Level C academic will take on leadership roles within the College.

The post holder is expected to take on a range of teaching responsibilities. In performing the duties listed below, the incumbent is required to comply with quality assurance and confidentiality policies and procedures, and other relevant legislative requirements applicable to the University.

VICTORIA UNIVERSITY POSITION DESCRIPTION

ORGANISATIONAL ENVIRONMENT

Victoria University (VU) is a dual-sector (higher education and TAFE) tertiary institution based in Melbourr Australia. VU has eight colleges, each covering a broad discipline of study, six research institutes and sev research centres. The University has nine campuses in Melbourne's CBD and western region, and a ter campus in Sydney. It also offers courses at partner institutions throughout Asia. More than 42,861 studen including around 13,500 international students, study VU courses worldwide. This year, VU celebrates its 2¢ anniversary as a university, which will also mark its 100 years as an educational institution.

The College of Arts and Education

The operations of the **College of Arts and Education** and this position are currently located at the **Footscr Park Campus** of the University. (An organisation chart is attached)

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MAJOR CHALLENGES / FREEDOM TO ACT

This position reports to and receives broad direction from the Level D/E senior academic in the program group and the Dean/Director of the College and operates within the University policies, procedures and guidelines.

The level of responsibility consists of supervising sessional staff

This position reports to a senior academic of the College. It operates within the University policies, procedures and guidelines. The successful appointee will focus on teaching, research, curriculum development and partnerships in all courses. The successful appointee will also contribute to the wider life of the College of Arts & Education through collegial work with academic colleagues, participation in College planning, work groups and events, liaison with the Director who takes responsibility for the quality of academic processes in the College and partnership-based innovations.

MAJOR DUTIES PERFORMED

In performing the following duties the incumbent is required to comply with quality assurance policies and procedures, and other relevant legislative requirements applicable to the University.

The major duties performed are:

- 1 Support and contribute to the teaching of the Youth and Community Programs across the College and University.
- 2 Undertake research in at least one of the interdisciplinary themes of the University.
- 3 Undertake leadership work within the Youth and Community Programs Group
- 4 Work collegially on approaches to mentoring, digitally-based communication and flexible learning, including technologies that improve the student experience.
- 5 In collaboration with course teams, monitor student participation and progress.
- 6 Supervise research students (subject to VU Research approval).
- 7 Contribute to the development of and support the implementation of College and University strategies.
- 8 Undertake other academic and leadership responsibilities, including course chairing, student selection, committee membership, course promotion and monitoring student progress, as required by the Dean and Director of Learning and Teaching.
- 9 Perform at the relevant MSAL
 - A Level C academic will make a significant contribution to the discipline at the national level. In research and/or scholarship and/or teaching he or she will make original contributions, which expand knowledge or practice in their discipline. A Level C academic will normally make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours and postgraduate level. He or she will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline



- and/or community and may be required to perform the full academic responsibilities of and related administration for the coordination of a large award program or a number of smaller award programs of the institution.
- 10 Identify, assess, prioritise and control risks to the health and safety of staff, students, visitors and contractors to the environment arising from the operation of the area under their responsibility, and ensure that a safe system of work is developed and followed through appropriate training, supervision and monitoring in line with the annual OH&S Plan.

SELECTION CRITERIA Essential

- 1. Relevant Professional qualifications and equivalence in terms of skills, competencies and experience to Australian Qualification Framework (AQF) level 9 qualifications, as a minimum.
- 2. A strong understanding of pedagogical theory and contemporary educational practice relevant to the discipline.
- 3. Eligibility for membership of the Youth Workers Association (YWA) and/or Australian Community Workers Association (ACWA).
- 4. Evidence of the development of effective learning environments and the support of student learning.
- 5. Current experience in the Youth Work and Community sector as a leader
- 6. Track record of research and publications relevant to the discipline
- 7. Evidence of undertaking Course Chair duties
- 8. Evidence of continuing professional learning in both the discipline and the teaching of the discipline.
- 9. Demonstrated high level communication and interpersonal and organisational skills with a commitment to the development of a collegial and supportive working environment and the ability to interact with students and staff with cross cultural sensitivity.
- 10. Evidence of a strong working knowledge of the Juvenile Justice system and/or the wider community sector
- 11. Demonstrated commitment to the application of relevant and applicable policies, procedures and legislation in the day-to-day performance of the functions of the position
- 12. Awareness of OH&S responsibilities and willingness to attend OHS training as required

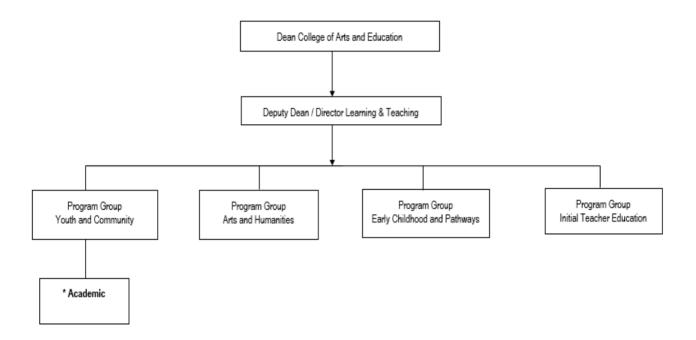
Desirable

- 1. Understanding of the theory and practice of Youth Work and Community Development
- 2. Experience to Australian Qualification Framework (AQF) level 10 qualification,
- 3. Track record of HDR supervision and completions
- 4. Track record of publication and/or securing external research funding





ORGANISATIONAL CHART



VICTORIA UNIVERSITY | POSITION DESCRIPTION